

Travel costs

The following rates are applied for return tickets for the direct/linear distance ("as the crow flies") between on the one side the *location of origin of the student/academic staff* (for Target Group 2) *the location of residence* (for Target Group 3) or *the sending university* (for Target Group 1) and on the other side the hosting university premises.

Distance (km)	Fixed-amount rate (€)
< 500	250
500– 1.000	500
>1.000– 1.500	750
>1.500 – 2.500	1.000
>2.500 – 5.000	1.500
>5.000 – 10.000	2.000
>10.000	2.500

On the basis of the above rates, universities will cover the travel expenses for students and academic staff participating in the individual mobility flows.

Subsistence costs

Participating Universities must provide the integrity of the subsistence allowance specified in the table below to the visiting students/ academic staff. A part should be provided upon arrival to cover installation costs and the remaining part must be provided on a regular basis.

Fees

For Target Group 1 (students from partner institutions), students will continue paying their registration fees in their university of origin but the hosting universities must apply a fee waiver policy (no registration/tuition fees) if mobility is inferior to 10 months. In all other cases, the maximum fee for incoming students is limited to EUR 3.000 per academic year and student and to EUR 5.000 registration fees for specialised post-doctorate studies. In order to avoid double imposition of fees, in those cases where the hosting universities require the payment of the registration/tuition fees the students must not be charged the same fees by the universities of origin.

Please note that fees cannot be charged to post-doctorate mobility for research purposes. If postdoctorate studies are concerned, their content and detailed description will have to be provided in the application. A small additional fee may be charged to the incoming students by the host universities to cover additional library, student trade unions, laboratory consumable costs, etc. on an equal basis as the local students.

Under no circumstances may participating universities claim tuition/registration fees from visiting students beyond the amounts indicated in the previous paragraphs or retain the funding foreseen as subsistence allowance to cover such fees.

Insurance costs

The Agency has foreseen unit costs for universities to cover insurance for students and academic staff participating in the mobility activities. Universities must take a full insurance coverage (health, travel, accident) to cover the incoming students and academic staff participating in the individual mobility activities.

Visa costs

Costs related to the obtaining of the Visa for the individuals participating to the mobility may be covered by the grant awarded. In order to accelerate and facilitate the procedure for obtaining the Visa for the students and academic staff selected under this mobility scheme, the selected partnerships are strongly advised to contact and liaise with the EC Delegations in the EU partners' countries as well as the Consulates and the Embassies of the EU Member States in the concerned countries as soon as they receive the official confirmation of being selected.